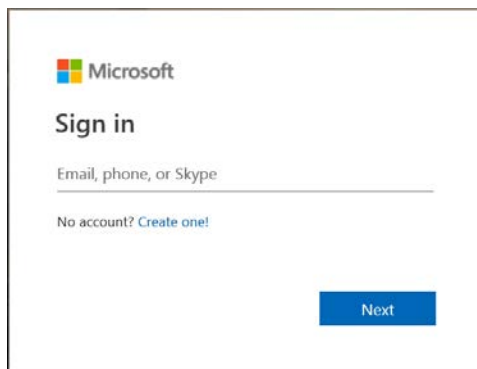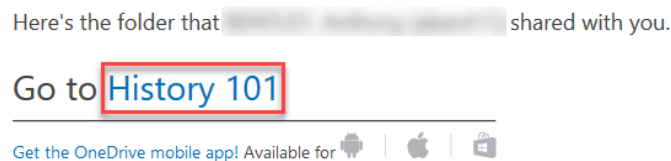## What is OneNote Class Notebook?

Class Notebook is a uniquely configured OneNote notebook to assist in collaboration between teachers and students. The OneNote Class Notebook app allows teachers to quickly set up personal work spaces for each student, a content library for handouts, and a collaboration space for lessons and creative activities, all within one powerful notebook.

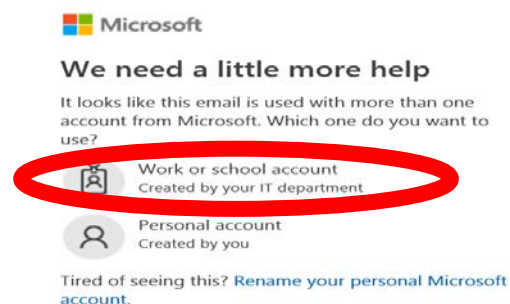## How do I access Class Notebook on an iPad?   First Time Access

When a teacher adds a student to a Class Notebook, the student is automatically sent a link via email. To access school email go to http://owa.eq.edu.au and log on using school username and password. The email will provide the link to the Class Notebook.

Here's the folder that ~~_____~~ shared with you.

Go to History 101

Get the OneDrive mobile app! Available for 📱 | 🍎 | 🪟

Microsoft

Sign in

Email, phone, or Skype

No account? Create one!

Next

A sign in box may appear.
Students should type in their **school email address**.
This is their school username@eq.edu.au
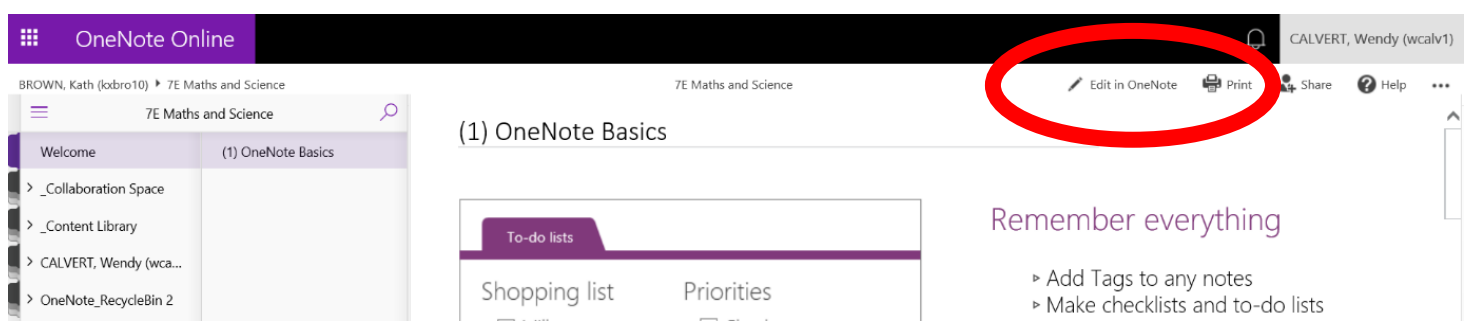For example, jblog21@eq.edu.au
Then click NEXT

In the next window, select **Work or school account**

(You may be required to enter your school username and password at this point)

Microsoft

We need a little more help

It looks like this email is used with more than one account from Microsoft. Which one do you want to use?

Work or school account
Created by your IT department

Personal account
Created by you

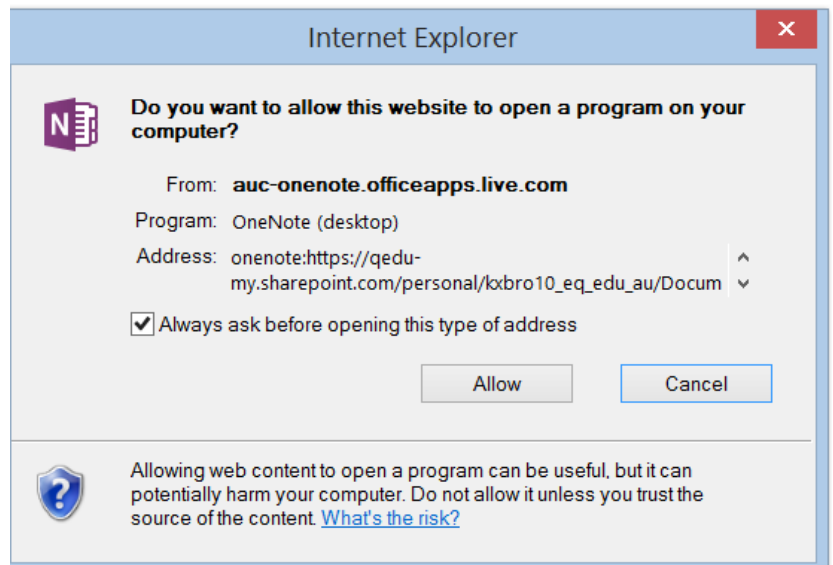Tired of seeing this? Rename your personal Microsoft account.
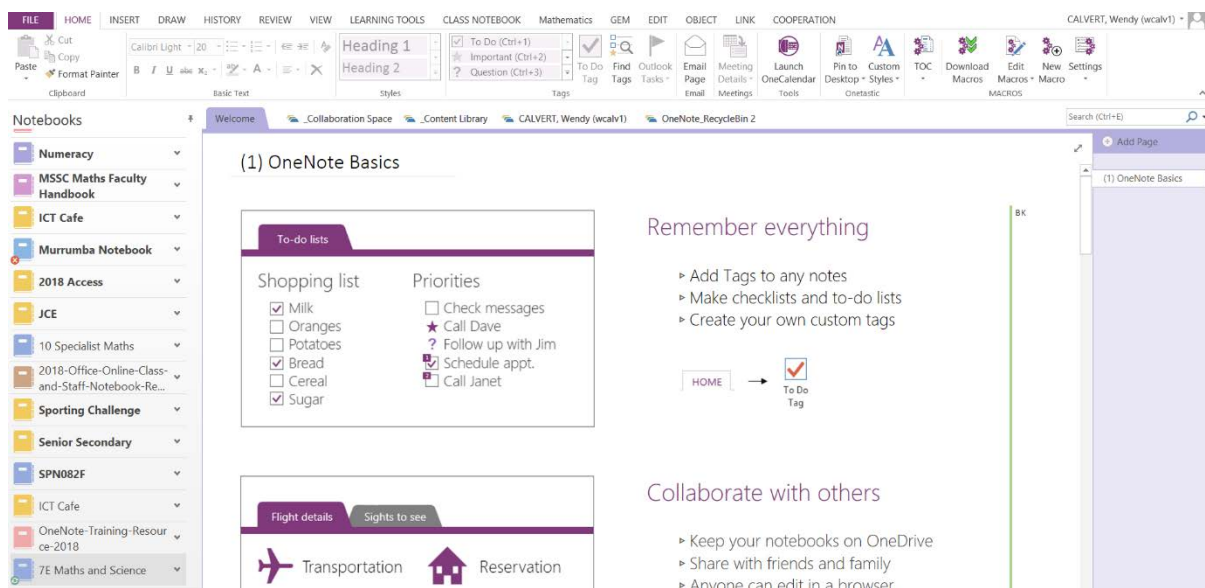
Using the Notebook

The notebook opens in a **web browser**. You can use it in this browser, but it is more useful to open and use it in the **OneNote app**. (This allows more functionality).
To open in the app, click Edit in OneNote.

OneNote Online   CALVERT, Wendy (wcalv1)

BROWN, Kath (kxbro10) › 7E Maths and Science   7E Maths and Science   Edit in OneNote   🖨 Print   Share   ❓ Help   ...

7E Maths and Science   (1) OneNote Basics

Welcome   (1) OneNote Basics

› _Collaboration Space   **Remember everything**
› _Content Library
› CALVERT, Wendy (wca...   To-do lists   ▸ Add Tags to any notes
› OneNote_RecycleBin 2   Shopping list   Priorities   ▸ Make checklists and to-do lists

This warning might appear if you are using a computer. Select **Allow**

OneNote is then launched and you can now access the Class Notebook in the OneNote app.

To open other Class Notebooks for other subjects, repeat the process of clicking the emailed link and then opening in the app for any Class Notebooks your require access to.

After the initial opening, you can access your Class Notebooks on any device via the web browser.

Log into http://owa.eq.edu.au open your App Launcher and click on the OneNote tile