



Murrumba State Secondary College

Proof of Residency Criteria

Please remember to bring the following documents with you in order to complete the enrolment process:

1. Completed Enrolment Forms – please ensure all parent/guardians have signed the enrolment form. Please also ensure that the prospective students have read and signed the Student Agreements for Behaviour Management and the Use of Computers and the Internet.
2. The Student’s Birth Certificate – please note, students must be enrolled in the name registered on the Birth Certificate.
3. Requested Proof of Residency Documents
4. A passport and current VISA will need to be shown for students not born in Australia
5. Parent/Guardian Photo ID; such as Driver’s licence or passport

Enrolment at Murrumba State Secondary College is dependent on your ability to provide Proof of Residency.

You will need to provide EITHER

1 document from Category A plus 2 documents from Category B OR

0 documents from Category A plus 5 documents from Category B

Category A	Category B
A Current Rates Notice	A current Bond/Rent receipt
Or	A letter from Conveying Solicitor
A Current Lease Agreement	A confirmation letter from Real Estate
Or	Electoral Office Correspondence
A Contract of Sale	Australia Tax Office Correspondence
	Centrelink Correspondence
	Family Assistance Correspondence
	Letter from the Immunisation Register
	Water Notice
	Teltra/Optus Notice
	Internet Provider Notice
	Foxtel Notice
	Electricity Service Provider Notice
	Bank Statement
	Change of Address label on Drivers Licence
	Statutory Declaration witnessed by a JP

Admin Use Only

Documents sighted: Y N

Signed: _____

Date: _____