College Process & Procedures

Welcome

Kevin Fullbrook

The workshop will cover:

- Assessment Calendar
- College Diary
- Extra-curricular activities
- Learning Place
- Homework/Textbooks
- Electronic assessment submission

The workshop will include classroom strategies/techniques used.

You will take with you tips/skills you can use with your child(ren).

Assessment Calendar

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Assessment calendar link

Purpose: to enable students to adequately plan and study for assessment items.

Have it on display somewhere.

Tips:
Work backwards from due date (4 weeks)
Determine what is required?

- What can I do early?
- Have I allowed drafting & feedback time?

Assessment Calendar

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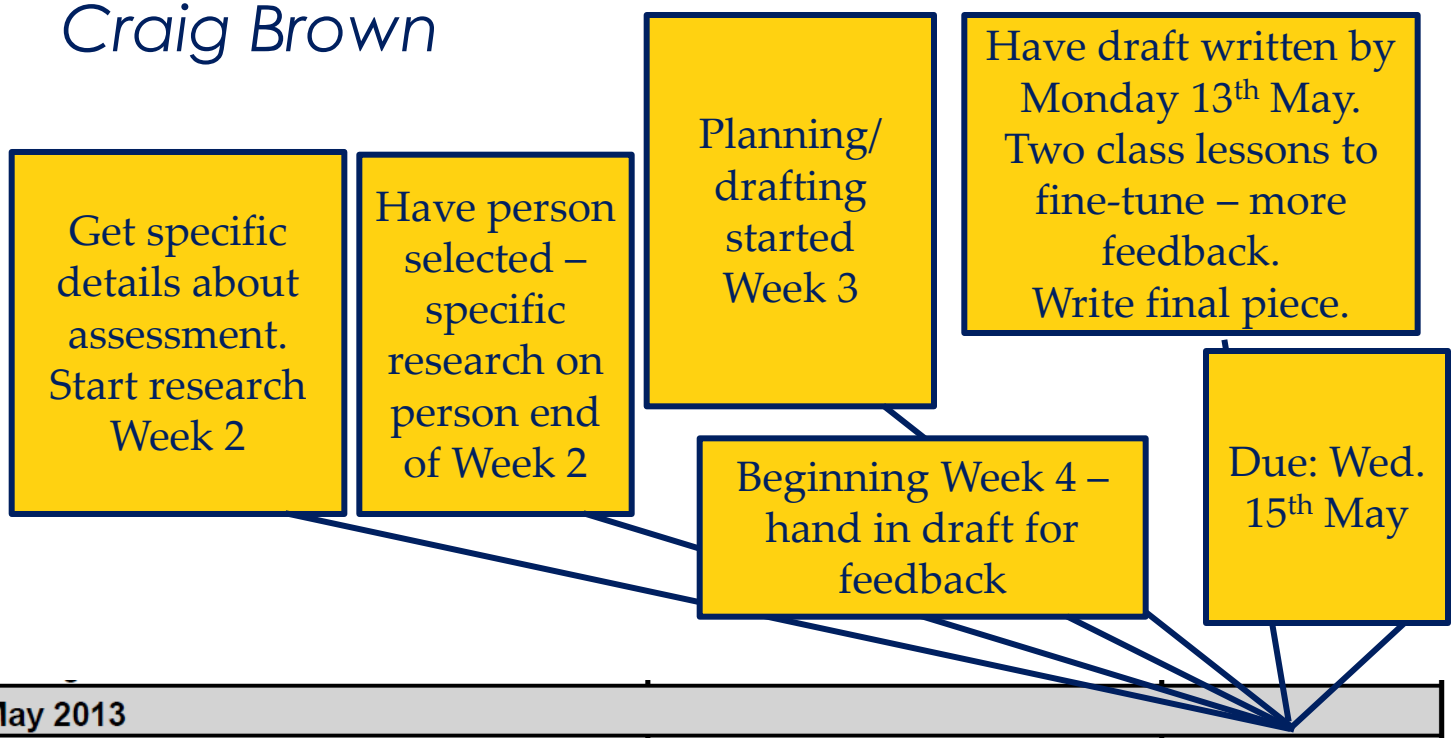


Term 2 Week 5 - 13 May 2013			
ENG071	Development of Assessment	Developing Assessment Piece	29 Apr - 17 May
		Reading Comprehension	13 May - 17 May
MAT071	Shape		
SCI071	Simple machines		
SSE071	The Ancient World's Approach to Conservation		
MUS071	Notation - Writing and Reading Music	Performance & Written Task	6 May - 7 Jun
ART071		Van Gogh Art Analysis	13 May - 17 May
SPN071	Drafting/Preparing		

Diary

Craig Brown

- All College procedures in front of diary
- Use every day
- Plenty of information included in diary
- 'Flag' important pages/sections used regularly
- Check regularly

Diary

Craig Brown

- Examples of a well-used diary:

STUDY TECHNIQUES & APPROACHES

April/May

LIBRARY

There is a **wealth** of knowledge available in your school library

- your librarians are experts on finding the information you need
- they will show you excellent ways to research.

To **improve** your research you must learn how to access this information.

Ask the Librarian to show you how to use

- the catalogues and databases
- the filing and retrieval systems
- podcasts
- the Internet and quality websites. Be careful, not all information on the Net is accurate;

Your librarians will teach you how to check it.

Government departments have many informative websites, including health and education

- their information is **free** and **accurate**
- for information about specific areas search the net.

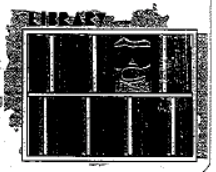
Technology is being used widely in Libraries to store and access information

- tap into the great things on offer.

Be aware of what is happening.

When in doubt, ask the Librarian **immediately**

- getting to know your Librarian will benefit your progress
- nearly **everything** that you will achieve in life will come from working well with people; value and respect others.



"The doors of knowledge are marked 'PUSH'." Saying.

PROBLEM

Time, Speed, Money

a) What day is 25 days before June 17th?

b) Which is faster?
(i) 1500 metres per minute or
(ii) 100 km per hour

c) If a racket and a ball cost $30 and the racket costs $12 more than the ball, what do each of them cost?

VOCABULARY BUILDER

dawdle	slanderous	ignorant
flounder	picturesque	stigma
saturate	optician	predictable

RATE YOUR WEEK – 1 FAIR to 10 GREAT

1 2 3 4 5 6 7 8 9 10

56

PRIORITIES / DUE DATES

Done ✓

MONDAY 29

Home work=

TUESDAY 30

Naplan practice ✓

not for whole day

WEDNESDAY 1

Maybe

Naplan ✓ Practice period 2-3

period 4 attend normal class

THURSDAY 2

Naplan practice ✓

normal classes in period 4

bring calculator

FRIDAY 3

SATURDAY 4

SUNDAY 5

Well Being Tip: When sitting in a lounge chair, lift and hold your feet off the ground for intervals of 30 seconds.

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JUNE

S S M T W T F S S M T W T F S S M T W T F S S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

THINGS TO DO | VALUE FOR LIFE: *Thoughtfulness* | WEEK | Done ✓ | Home Learning Adults

Why is it important to learn about the aquaculture of lake Munge? Do this by Friday

Science: forces work sheet ✓

ART Homework

typed more than hand written

Write paragraph 1 = Due Next Friday

Net-ball training Tuesdays 11:30 till 12 ✓

Maths Homework = No pearson assess due Monday Algebra and Geometry sheets

English Homework

Pick a person that is courageous or has done a courageous act ✓

Do I have enough info, Do I find their life interesting?

Have I looked at a variety of people) sources?

get as much info as possible.... don't wait till later!

Numeracy test ✓

Reminders

Complete weekly exercises in Edsuite Tab communicative task - instructions

Communication / Comments:

Notes / Permission Forms / Newsletter received:

Teacher:

Parent / Guardian:

This week:

On May 4th, 1494, Christopher Columbus discovered Jamaica.

57

STUDY TECHNIQUES & APPROACHES

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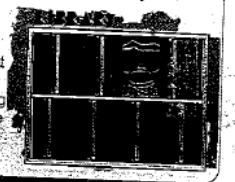

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saturate	optician	predictable

RATE YOUR WEEK – 1 FAIR to 10 GREAT

1 2 3 4 5 6 7 8 9 10

April/May

PRIORITIES / DUE DATES

Done

MONDAY 29

- [redacted]
- Sose Draft Due today!
- [redacted] Spanish Spelling

TUESDAY 30

- Naplan Practise
- Spanish Spelling

WEDNESDAY 1

- Naplan Practise Period 1 2 3
- Period 4 attend normal class
- Spanish Spelling

THURSDAY 2

- DRAMA
- Spanish Spelling Due Today

FRIDAY 3

- Art Draft ready for Monday
- Historia Question Due Today
- Maths H/W Due Monday

SATURDAY 4

SUNDAY 5

Well Being Tip: When sitting in a lounge chair, lift and hold your feet off the ground for intervals of 30 seconds.

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JUNE

S S M T W T F S S M T W T F S S M T W T F S S M T W T F S S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

THINGS TO DO — VALUE FOR LIFE: *Thoughtfulness* — WEEK [redacted]

Done / Home Learning Notes

1. Start Researching for English Courageous People / Poppy Science H/W Due Tomorrow
2. (Fri)
3. Historia = Why is it important to learn about archaeology of Lake Mungo In english and spanish (written)
4. Why is it important to conserve the past of Australia Due Friday
5. Art: H/W draft for paragraph 1 Due next Monday
6. Science [redacted] Monday — No Pearson Assess for Maths
7. Netball Training 11:30-12:00 — See Ms Fernandez about history Question!
8.
9.
10. ~~Reversal Homework Sheet Today~~ — Find out when Math H/W Due!!
11. learning Place / Audacity Due Friday
12. Historia Question Due Friday
13.
14. [redacted] Bring Calculator! Naplan Practise
15.
16.
17.
18.
19. learning Place / Audacity Due Today
20. [redacted]
21.
22.
23. Communication / Comments: — Notes / Permission Forms / Newsletter received:
24.
25. Teacher: — Parent / Guardian:

This week:
On May 4th, 1494, Christopher Columbus discovered Jamaica.

Extra-Curricular

Craig Brown

Extra-Curricular Activities @ MSSC

- Can be overwhelming for students
- Overview provided
- May need to prioritise
- Use diary and weekly timetable to organise

Learning Place

Gabrielle Parr

- *mis.eq.edu.au*
  - *Username and password*
  - *Link to Learning Place*
- *edStudios*
  - *Homework*
  - *Classwork*
  - *Assessment submission*
- *Resources*
- *edTube*
  - *Multimedia gallery*
- *Blog*

Homework/Textbooks

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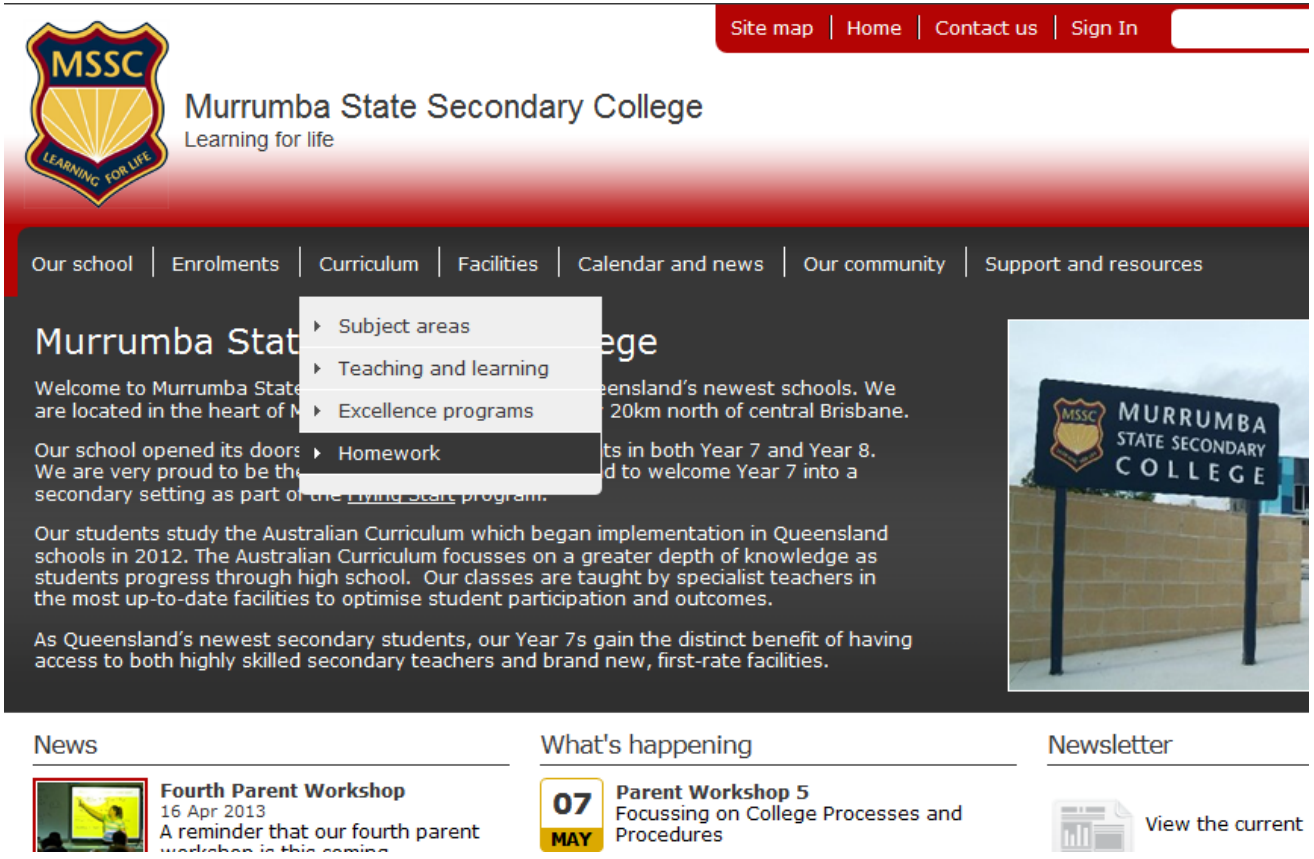

Homework/Textbooks

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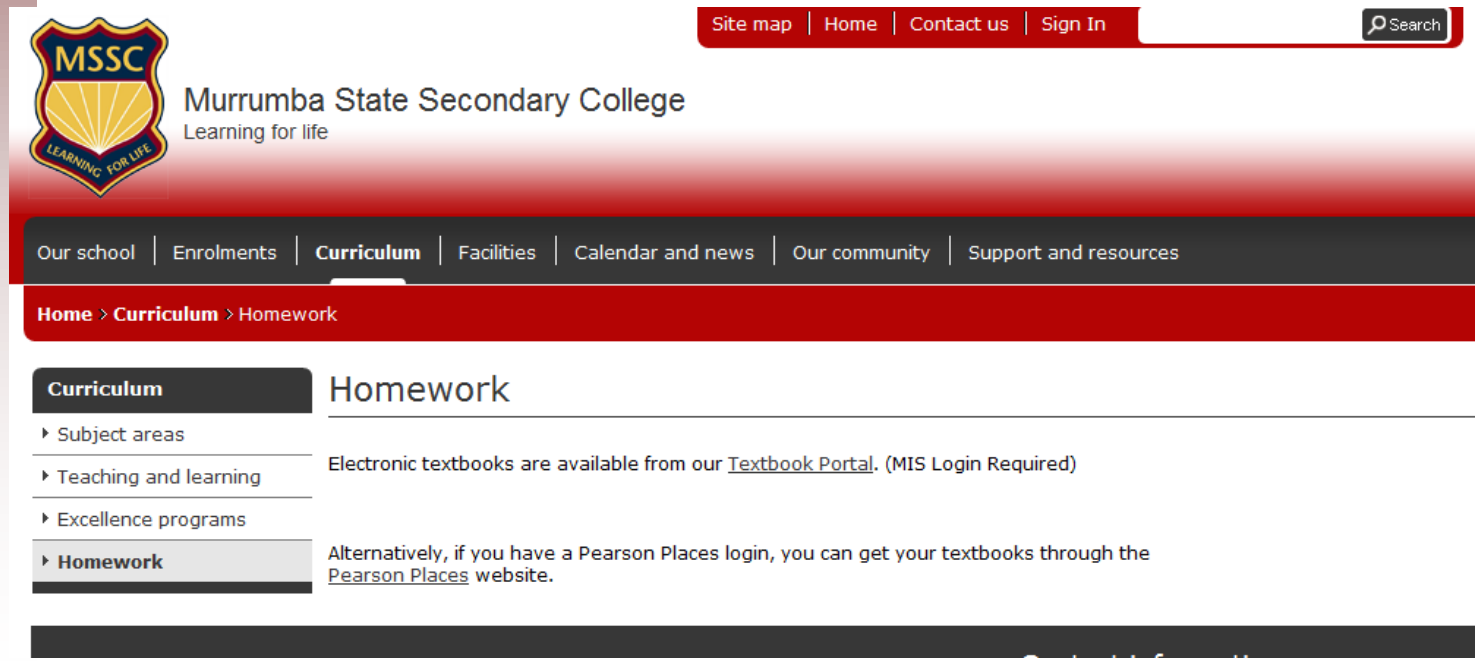

Homework/Textbooks

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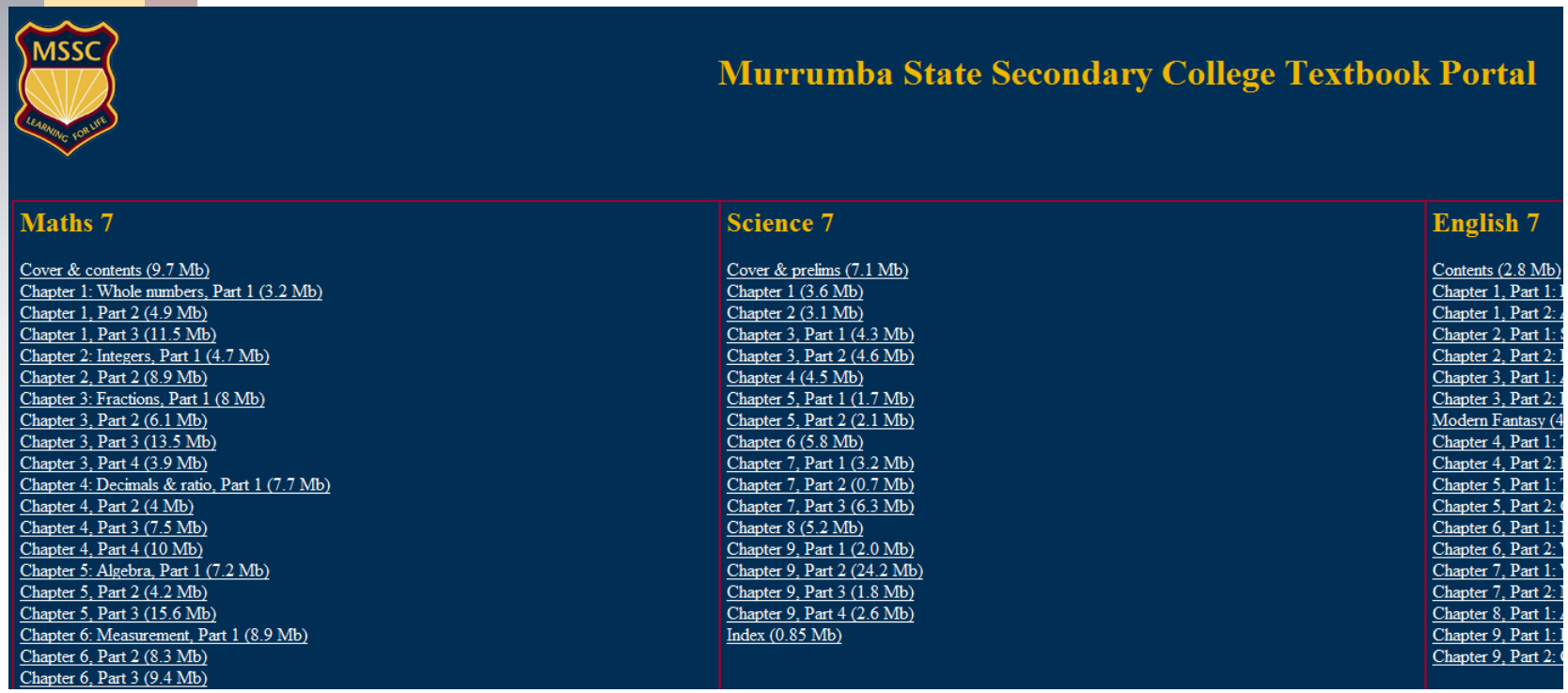

Murrumba State Secondary College Textbook Portal

Maths 7

Cover & contents (9.7 Mb)
Chapter 1: Whole numbers, Part 1 (3.2 Mb)
Chapter 1, Part 2 (4.9 Mb)
Chapter 1, Part 3 (11.5 Mb)
Chapter 2: Integers, Part 1 (4.7 Mb)
Chapter 2, Part 2 (8.9 Mb)
Chapter 3: Fractions, Part 1 (8 Mb)
Chapter 3, Part 2 (6.1 Mb)
Chapter 3, Part 3 (13.5 Mb)
Chapter 3, Part 4 (3.9 Mb)
Chapter 4: Decimals & ratio, Part 1 (7.7 Mb)
Chapter 4, Part 2 (4 Mb)
Chapter 4, Part 3 (7.5 Mb)
Chapter 4, Part 4 (10 Mb)
Chapter 5: Algebra, Part 1 (7.2 Mb)
Chapter 5, Part 2 (4.2 Mb)
Chapter 5, Part 3 (15.6 Mb)
Chapter 6: Measurement, Part 1 (8.9 Mb)
Chapter 6, Part 2 (8.3 Mb)
Chapter 6, Part 3 (9.4 Mb)

Science 7

Cover & prelims (7.1 Mb)
Chapter 1 (3.6 Mb)
Chapter 2 (3.1 Mb)
Chapter 3, Part 1 (4.3 Mb)
Chapter 3, Part 2 (4.6 Mb)
Chapter 4 (4.5 Mb)
Chapter 5, Part 1 (1.7 Mb)
Chapter 5, Part 2 (2.1 Mb)
Chapter 6 (5.8 Mb)
Chapter 7, Part 1 (3.2 Mb)
Chapter 7, Part 2 (0.7 Mb)
Chapter 7, Part 3 (6.3 Mb)
Chapter 8 (5.2 Mb)
Chapter 9, Part 1 (2.0 Mb)
Chapter 9, Part 2 (24.2 Mb)
Chapter 9, Part 3 (1.8 Mb)
Chapter 9, Part 4 (2.6 Mb)
Index (0.85 Mb)

English 7

Contents (2.8 Mb)
Chapter 1, Part 1:
Chapter 1, Part 2:
Chapter 2, Part 1:
Chapter 2, Part 2:
Chapter 3, Part 1:
Chapter 3, Part 2:
Modern Fantasy (4
Chapter 4, Part 1:
Chapter 4, Part 2:
Chapter 5, Part 1:
Chapter 5, Part 2:
Chapter 6, Part 1:
Chapter 6, Part 2:
Chapter 7, Part 1:
Chapter 7, Part 2:
Chapter 8, Part 1:
Chapter 9, Part 1:
Chapter 9, Part 2:

Electronic Assessment Submission

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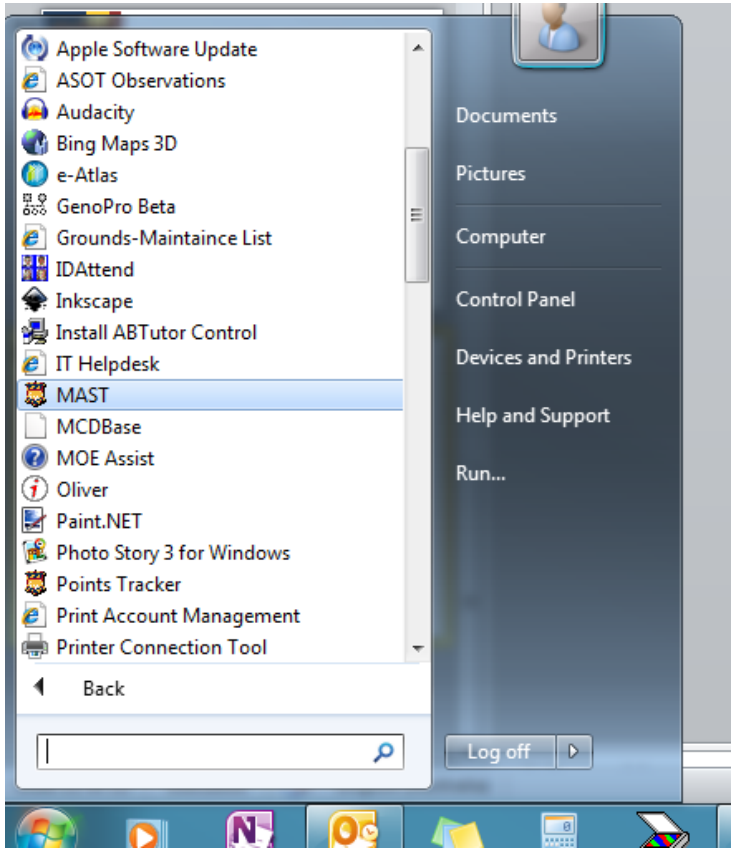
To access, a student must be logged on to the College network



Important Dates

Kevin Fullbrook

Important dates for students in 2013:

- Swap of elective subjects
- Year 8 into 9 subject selections
- Year 9 into 10 subject selections
- Excellence Programs entry process
- Year 9 laptop program