2018 STUDENT RESOURCE SCHEME APPLICATION & AGREEMENT
Senior Secondary – Year 12

Dear Parent /Caregiver,

Enclosed please find documents relating to the Student Resource Scheme for 2018. These forms are standardised throughout state schooling and are explained below. If we already have your form from the enrolment process it is not attached and the following is for your information only.

PARTICIPATION AGREEMENT FORM
This is where you decide whether or not you wish to participate in the scheme. Please ensure that you read the reverse side of the document for a detailed explanation of the conditions of the scheme.

YES, I WISH TO JOIN	1. Complete the table requesting students name/s, year level and participation fee 2. Complete the Parent/Carer details section and sign 3. Complete Payment Arrangement section 4. Complete Payment Method section 5. Return to the Business Manager, via a. Email: payments@murrumbassc.eq.edu.au b. Fax: 3385 0831 c. Mail: PO Box 675, Kallangur 4503 d. In person: Cashier Window Administration Block
NO, I DON'T WISH TO JOIN	1. Complete the table requesting student name/s and year level, but not participation fee section 2. Return to the Business Manager, via a. Email: payments@murrumbassc.eq.edu.au b. Fax: 3385 0831 c. Mail: PO Box 675, Kallangur 4503 d. In person: Cashier Window Administration Block 3. A copy of the list of resources you will need to provide for your child is available on request and will be provided on receipt of the agreement form if you indicate 'no'. Please ensure you have read the terms and conditions of the scheme and agree to abide by them, particularly paragraphs 12 and 38 outlined below.

Points on back of form for your attention:

12. A parent/carer who chooses **not** to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the Year Level Requirements List and/or Subject Requirements List, to enable the student to engage with the curriculum
38. As the scheme operates for the benefit of participating parents/carers and is funded solely from participation fees, resources provided by the scheme will not be issued to students whose parents/carers choose not to participate in the scheme

Regards

Paul Pengelly
College Principal

2018 STUDENT RESOURCE SCHEME APPLICATION & AGREEMENT
Senior Secondary – Year 12

Whilst the cost of providing instruction, administration and facilities for the education of a student at a state school is met by the State, a parent is directly responsible for providing their child with textbooks and other resources for use while attending school. The Student Resource Scheme is separate to, and distinct from a request for a voluntary financial contribution. Assistance is provided in the form of a Textbook and Resource Allowance, which is paid once a calendar year through the school. This is to offset of fees associated with participation in the school's Student Resource Scheme. Current allowance rates are available from http://education.qld.gov.au/finance/grants/fund/garp/html/par-stu.html.

As a service to assist parents with the cost of these educational resources, Murrumba State Secondary College has chosen to operate a Student Resource Scheme (the Scheme). The purpose of the Scheme is to provide parents with a cost effective alternative to purchasing textbooks, resources, consumables and/or materials from elsewhere, through reduced prices gained from the College's bulk purchasing processes.

Student Contribution $265 plus the Govt. Text Allowance of $271. The Actual value for 2018 resources to date was $3891.30. A list for 2018 will be available upon request from the College Administration or on our website

A Student Resource Scheme enables a parent to enter into written agreement with the College that, in return for payment of a specified annual participation fee, provides for the participating student's temporary use of prescribed textbooks and other resources and/or for the purchase by the parent of consumables and materials for the student's use. Participation in the Scheme is voluntary, and no obligation is placed on a parent to participate. A parent's decision to participate is based on consideration of the value afforded by the Scheme. The MSSC Scheme provides excellent value for money. A comprehensive list of what the Student Resource Scheme participation fee provides for your child is available from the College Administration Building or on our website in the documents store.

A parent who does not wish to join the Scheme is responsible for providing their child with the items on this list that would otherwise have been provided to the student by the Scheme to enable the student to engage with the curriculum.

Please ensure you have read the full terms and conditions relating to the Student Resource Scheme located on the back of the participation form. All parents and carers are required to complete the relevant section (both participants and non-participants) indicating your preference. **Participants of the Student Resource Scheme are required to fulfil their full financial obligations.**

Why Pay 2018 Student Resource Scheme Fees before January 2018?

We ask for all parents and carers to pay the first instalment of the fees before the start of 2018 so that student learning materials and books may be purchased early and discounts secured through early payment and bulk ordering. All students will then have the opportunity of accessing their resources when they commence the school year.

Please find attached-

- Student Resource Scheme Participation Agreement form
- High Resource Subject Specific Fees matrix
- College Fees and Charges planning matrix for your convenience

2018 STUDENT RESOURCE SCHEME APPLICATION & AGREEMENT
Senior Secondary – Year 12

Payment Options as outlined on Participation Agreement Form

OPTION 1: Payment of Student Resource Scheme fee in full by 24 November 2017

OPTION 2: Payment of Student Resource Scheme contributions in instalments
Payment due dates:
1st Instalment: $90 of Student Resource Scheme by 24 November 2017
2nd Instalment: $85 of Student Resource Scheme by 2 March 2018
3rd Instalment: $90 of Student Resource Scheme by 25 May 2018

OPTION 3: Centrelink deduction. This is voluntary and will not cost you anything to join. Payment amounts and payment periods are negotiated between yourself and the College. Parents and carers choosing this option are asked to contact the Business Manager in the College administration building to complete the required authorisation forms by 24 November 2017.

OPTION 4: Make an appointment with the Business Manager by 24 November 2017 to negotiate a payment plan of regular payments.

Payment Method as outlined on Participation Agreement Form

METHOD 1: Cash or EFTPOS. This option requires payment in person at the Finance Office.

METHOD 2: Internet Banking. Payments must be made according to the dates outlined in your selected Payment Option above. Bank Details:
Account Name: Murrumba State Secondary College General Account
BSB: 064-164
Account Number: 10580043
Reference: Student EQ ID Number SRS

Please ensure you follow the reference instructions. Please record "Student Number" and SRS in the reference/details section so that your payment can be recorded correctly. If insufficient details are supplied, payments will be applied to the oldest debt for that family.

METHOD 3: Credit Card – Cashier Window Administration Block.

METHOD 4: BPoint – details on your invoice or phone: 1300 631 073

METHOD 5: CentrePay - To arrange regular deductions from your Centrelink payment. Centrepay is a voluntary payment option available to Centrelink customers. Go to humanservices.gov.au/Centrepay for more information.
Emails should be sent to payments@murrumbassc.eq.edu.au (this email goes directly to our accounts department only).

Financial Difficulty

Anyone experiencing financial difficulty at this time and wishing to pay the Student Resource Scheme over an extended period of time are asked to visit the Business Manager in the College Administration building or phone the College on 3490 3222 and arrange a time to speak with the Business Manager.

The Murrumba State Secondary College Student Resource Scheme is endorsed by the Parents & Citizens Association. If you choose not to join the Murrumba State Secondary College Student Resource Scheme, you will be required to provide the list resources throughout the year for your child. This list is available upon request from the College Administration Building.

NB: Does not include High Resource Subject Fees see attached Matrix

2018 STUDENT RESOURCE SCHEME APPLICATION & AGREEMENT
Senior Secondary – Year 12

COLLEGE FEES AND CHARGES PLANNING MATRIX

FEES AND CHARGES	FEE $	Calculation $
STUDENT RESOURCE SCHEME PARTICIPATION FEE out of pocket expense	265.00	265.00
RESOURCE INTENSIVE SUBJECT FEES – SEE ATTACHED MATRIX AND INCLUDE ANY OF THESE SUBJECTS YOUR CHILD PARTICPATES IN.		
E.G. INSTRUMENT MUSIC INSTRUMENT HIRE	60.00	
INSTRUMENTAL MUSIC PROGRAM	60.00	
TOTAL CURRICULUM FEES AND CHARGES		
OTHER CHARGES FOR ITEMS THAT ARE NOT INCLUDED IN THE SCHEME		
REPLACEMENT ID CARDS – ONLY if lost during the year	10.00	
REPLACEMENT STUDENT DIARY – ONLY if lost or damaged during the year	27.90	
TOTAL ADDITIONAL CHARGES		
TOTAL	$	

DOES NOT INCLUDE USER-PAY CHARGES THAT OCCUR THROUGHOUT THE YEAR
E.g. SCHOOL SPORTS, EXCURSIONS, TRIPS AND CAMPS, FORMAL, SENIOR JERSEY etc.

NB: To be eligible for user pay activities, all other curriculum fees and charges are required to be up to date. Payment of a fee does not confirm eligibility for activities, as participation is contingent on all other curriculum fees and charges remaining up to date.